Archdiocese of Cape Town

Property Department

Archdiocese of Cape Town Cathedral Place 12 Bouquet Street Cape Town 8001

Please complete fully and send to endhouse100@gmail.com , along with proof of payment, to make a booking.
FULL PAYMENT IS REQUIRED TO CONFIRM BOOKING – NO LATER THAN 14 DAYS BEFORE ARRIVAL
Once a booking is confirmed, the amount of 50% is forfeited in the event of cancellation

ADDRESS: END HOUSE: 195 BEACH ROAD GORDON'S BAY 7140

RESERVATION DETAILS and CONDITIONS (Page Two) OVERLEAF:

ARRIVAL DATE:			DEPARTURE DATE:				
ARRIVAL TIME:			DEPARTURE TIME:				
TYPE OF USAGE: ✓ please tick	OVERNIGHT STAY		DAY REATREAT		HOLIDAY		
NUMBER OF GUESTS			CHILDREN				

CONTACT INFORMATION

RESPONSIBLE PERSON	
ADDRESS:	
CELL NO:	EMAIL:

EMERGENCY CONTACT: NAME: **CELL NO:**

FACILITIES

Residential three bedroom house, self catering, garage for two vehicles and parking, outside barbaque (braai) facility and large garden. The lounge area is able to be used to host Retreats (max. 15 persons).There is an inhouse Chapel and Sacristy in the premises.

		Number of Nights	Number of People	TOTAL DUE	Proof of payment	Date	Confirmed
PRIESTS OR RELIGIOUS	R350 per night						
OTHER GUEST/ must be accompanied by clergy	R500 per night						
CLEANING **(additional cost)**	R500 per stay	N/A	N/A				
DAY RETREAT **(max: 15 persons)**	R1500	N/A					

SIGNATURE:	FULL NAME:	TITLE:	DATE:

BANKING DETAILS FOR PAYMENT:

BANK: STANDARD BANK	**NAME OF ACCOUNT: End House Fund**	**BRANCH: HELDERBERG - 033012**
ACCOUNT NR: 374105359	**TYPE OF ACCOUNT: SAVINGS**	**REF: YOUR NAME**

TERMS OF CONDITIONS and HOUSE RULES:

BOOKINGS: *All bookings no exceptions are to be made by email only.*
endhouse100@gmail.com
A reveservation form will be sent on confirmation of bookings detailing banking details.

CONFIRMATION OF BOOKINGS:
Before confirmation of any booking is made full payment must be made.

ARRIVAL: *After 14h30.*

DEPARTURE: *By 10:30 am.*

FURNITURE: ***All furniture to remain in its original place.***

KITCHEN ITEMS: ***Not to be removed from the kitchen.***

BREAKAGE: ***Please report all breakages.*** *The value will be at replacement cost. Please also report all maintenance matters and issues.*

WINDOWS: ***Please close all windows*** *before leaving the End House.*

BABOONS: ***Be alert and do not feed the baboons.*** *Close doors and windows if they are in the neigbourhood. Use panic (Red) button on House Remote if required.*

CHILDREN: ***Not to be left unattended.***

RETREATS: ***Maximum 15 persons.***
a) Arrival time 09:00 and departure time 17:00.
b) Day retreat maximum 15 people can make use of lounge and outside area.
c) ***No cooking.*** *It is recommended that you bring your own crockery, cutlery, mugs and glasses for meals and refreshments. As the house kitchen will in most cases not be able to accomodate all participants (attendies).*
d) For Lunch (snacks) it is recommended that use is made of prepared meals or platters.
e) The three bedrooms are not available for use.

Document dated: *09 March 2024* ***(Tariff increase November 2023)***
Latest update: *1 July 2025* ***(No increase in tariffs this fiscal year)***

End House Fund: ***James M (Jimmy) Lang (+27 0797534482)***
Retreat Houses, Hostels and Community Centres
Links: Archdiocese of Cape Town – Catholic Church in Cape Town

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Cathedral Place 12 Bouquet St, PO Box 2910 Cape Town 8000
Tel: +27 (021) 462 2417.
End House Fund 195 Beach Road Gordon's Bay 7140
Email: endhouse100@gmail.com
Cell Phone: +27 0797534482