



Archdiocese of Cape Town

Property Department

To: All Parish Priest and Parish Administrators
Parish Finance Council Chairs

28 August 2024

Dear Fathers

PROPERTY CIRCULAR 2024-02

- 1. ANNUAL CHECKLIST AND 10-YEAR PLAN**
- 2. PONTIFICAL MISSION SOCIETIES**
- 3. PROPERTY INFORMATION ONLINE**
- 4. ITEMS ON OFFER**
 - 3A. ALTAR
 - 3B. CHAIRS

I hope that all is well in your parishes and that you have weathered all the recent storms. There are a few updates and other information that I would like to share with you.

1. Annual Checklist and 10-year plan

Thank you to all the parishes who are up to date and making use of these documents in their efforts to be good stewards. I would be very grateful if those parishes who have not completed the checklist and updated the plan in the past 12 months could please do so as soon as possible. Should the parish not have the capacity to complete the annual survey and checklist, I can send someone around to assist for a small fee to cover the costs. This is a very important item and a pre-requisite for permissions and grants.

2. Pontifical Mission Society World Mission Sunday Collection 19/20 October 2024

October is the month in which the entire global Church comes together to support the mission of the church. Financial donations for the mission of the church taken up at Masses throughout the world on that day are used to fund church projects in poorer countries, mostly in Africa, Asia, and the South Pacific. Each year the Pontifical Mission Societies assist in the work of evangelisation and care for the vulnerable in various ways in our Archdiocese. We always receive far more back than we contribute (6 times more in 2023). This collection goes to the Society for the Propagation of the Faith. Each year we receive a grant from this Society that assists with the running of the Catechetical Department as well as an average of 3 large subsidies for building projects in poor parishes. Please support this collection and also, especially during October, please pray for the missions and encourage your parishioners to do the same.

3. Property Information Online

All of the documents and forms relating to property matters, as well as the property circulars, can all be found on the Archdiocesan Website at this address:

<https://adct.org.za/property>

Please make use of this resource to ensure that you always have the latest information.

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Email: property@adct.org.za Web: www.adct.org.za

4. Items on offer

4a. Wooden Altar (2.2m x 90cm) – Factreton Parish



Factreton parish has a wooden altar that is available to any parish who needs one and can go and collect it. Please contact the parish office directly if you are interested.

4b. 80 Chairs – Maryland



The Schoenstatt sisters at Maryland are offering 80 chairs with back and seat covers to any parish in need. Please contact Sr Mary-Louise on 082 441 7940 if you are interested

Feel free to contact me if you have any queries on this or if there are any other matters with which I can assist you. I am always happy to come and visit and meet with priests, the Parish Finance Council and the Parish Maintenance Team.

Peace and Blessings



Fr Charles Prince
Episcopal Vicar: Property
Diocesan Director: Pontifical Mission Societies